



MOSQUITO CONTROL DISTRICT

Board of Trustees Minutes

August 14, 2015 7:00 PM

Clark County Mosquito Control
8115 NE. St. Johns, Bldg. P
Vancouver, WA 98662

1.0 – OPENING OF MEETING

1.1 Call to order

Meeting called to order at 7:00 pm by Board President, Linda Dietzman.

1.2 Roll call

Board members present: Linda Dietzman, Earl Fleck, Greg Walter, Wade Holbrook, Paul Greenlee, Larry Lewton, Trudy Linson, Michael Elerath

Board members absent: Chris Regan, Josh Karl.

Others present: Steve Kessler, John Jacobson and Rebecca Baxter

1.3 Review / approval of minutes

Motion to approve the May 12, 2015, Board of Trustees minutes and waive the reading of the minutes was made by Earl Fleck, seconded by Wade Holbrook, all approved, motion passed.

1.4 Review / approval of agenda

Motion to approve the August 11, 2015 agenda was made by Earl Fleck, seconded; all approved, motion passed.

2.0 – RECOGNITION OF VISITORS/OTHERS

2.1 Introduction of visitors – Richard Reynolds was introduced.

2.2 Citizen comments – none

3.0 – BOARD UPDATE

3.1 Linda presented the idea of getting a plaque for Roger Seekins and will work with Rebecca to get one.

3.2 Linda had looked into whether the board needed special notification of taking over as Operation Manager and they do not.

4.0 – BOARD CORRESPONDENCE

- 4.1 **Appointment Letter for Commissioner District #2, Michael Elerath.** – Linda welcomed Michael and thanked him for joining us.
- 4.2 **Re-appointment Letter for Commissioner District #1, Trudy Linson.** – Linda thanked Trudy for re-upping.

5.0 – FINANCIAL REPORT

- 5.1 **First Quarter 2015 Revenue and Expenditure Report** – Reviewed Second Quarter 2015 Expenditure Report. Earl reviewed carefully and did not find any issues.
- 5.2 **Approval of January - March warrant register** - Motion to approve the April – June 2015 warrant register by Earl Fleck, seconded by Paul Greenlee, all approved, motion passed.
 - 5.2.1 Greg asked about two invoices on the list for John Jacobson that were the same amount. Rebecca explained that there should only be one. And Earl asked the question regarding Clarke Mosquito Control and Steve explained that there is where we receive the majority of our chemicals. Earl asked about the US Bank charges and confirmed that it was the credit card.

6.0 – OPERATIONS MANAGER REPORT

- 6.1 **Updates** – John Jacobson, Supervisor, things are going pretty smooth, working primarily on catch basins, having to recheck retention ponds, and retreat some, service requests are down, mosquito traps are down. Only source of mosquitos right now are the small bodies of water. No aerial applications were done this summer. They will be participating in some beaver trapping at Curtain Creek Wetlands. The beavers are causing higher water levels than what the wetlands are designed for.

Steve Kessler officially submitted letter of resignation effective September 1 to the board.

Everyone re-introduced themselves.

7.0 – Continuing Business

- 7.1 **Review and approval of amendments to the Bylaws** – Motion made to approve the Bylaws as is by Paul Greenlee and seconded by Trudy Linson, all approved, motion passed.
- 7.2 **Motion to amend the Bylaws** - Motion was made to amend the newly approved bylaws with the following corrections: Article III, Section 1 B: remove "...one from each of the three commissioner districts."; Article III, Section 4 A: change last word in paragraph from Administrator to Board President; Article VII, Section 2: remove "an officer" from the final sentence so it says "... in

writing to the Board at least...". Motion was made by Paul Greenlee, Seconded by Earl Fleck, all approved, motion passed.

8.0 – New Business

8.1 Recognition of Service for Roger Seekins – Discussion regarding if they wanted to implement a tiered strategy for when a letter would be given versus a plaque versus a brick.

Adjourn

With no further business the Board President, Linda Dietzman, adjourned the meeting at 7:31 p.m.

Respectfully submitted,


Rebecca Baxter, Recorder


Earl Fleck, Secretary-Treasurer

