



MOSQUITO CONTROL DISTRICT

Board of Trustees Minutes

May 8, 2018 7:00 PM

Clark County Mosquito Control
8115 NE. St. Johns, Bldg. P
Vancouver, WA 98662

1.0 – OPENING OF MEETING

1.1 Call to order

Meeting called to order at 7:01 pm by Board President, Earl Fleck.

1.2 Roll call

Board members present: Brian Munson, Joe Keller, Trudy Linson, Michael Elerath, Earl Fleck, Wade Holbrook, Vince Myers and Mark Rohr. A quorum was present.

Board members absent: Larry Lewton and Rian Davis.

Others present: John Jacobson, Fred Bartow and Rebecca Baxter.

1.3 Review / approval of minutes

Reviewed and discussed the visit of Doug Lasher, Clark County Treasurer to the February 13, 2018 board meeting.

Motion to approve the February 13, 2018 Board of Trustees minutes was made by Mark Rohr, seconded by Wade Holbrook; all approved, motion passed.

1.4 Review / approval of agenda

Motion to approve the May 8, 2018 agenda was made by Mark Rohr, seconded by Trudy Linson; all approved, motion passed.

2.0 – RECOGNITION OF VISITORS/OTHERS

2.1 Introduction of visitors – None.

2.2 Citizen comments – None.

3.0 – BOARD UPDATE

3.1 Appointment for City of Camas by Joe Keller

4.0 – FINANCIAL REPORT

- 4.1 Final 2017 Revenue and Expenditure Report** – Reviewed final 2017 Expenditure report. The board briefly discussed additional training activities attended in 2017 and the increase in the 2018 budget for training. Rebecca provided clarification to the amounts that post to lines 361109 and 361320 as provided by the Treasurer's Office. Line 361109 represents the investment interest earned by the Mosquito Control fund by participating in the investment

pool. Line 361320 represents the unrealized gain or loss attributable to our balance in the pool. It is more for reporting purposes.

4.2 First Quarter 2018 Revenue and Expenditure Report – The board reviewed the first quarter expenditure report. Earl asked if we have purchased any extra BTI yet. We currently have two flights of product available and will not be purchasing any until product has been used. Product is kept in a climate controlled storage space and can usually be stored up to 10 years without losing efficacy. Wade asked what other charges are entered to the Professional Services line. The current charge is for the alarm monitoring invoice. Joe Keller asked about the change in the Health Dept indirects and if we anticipated another change.

4.3 Approval of January - March 2018 warrant register – Reviewed January – March warrant register. Review of warrants included John Jacobson reimbursement (tablets for new reporting software). Motion to approve the January – March 2018 warrant register in the amount of \$10,604.46 by Vince Myers, seconded by Wade Holbrook, all approved, motion passed.

5.0 – OPERATIONS MANAGER REPORT

5.1 Updates – Updated the board regarding minor fender bender that occurred early in the year. John was backing out of a parking space off of Main Street, was part of the way out, couldn't quite make it so backed up a little more and was hit when pulling out. The insurance is calling it a 50/50 accident. In March we met with Dr. Melnick and reviewed the work plan. It was determined in the meeting that a recommendation from the district and board to Dr. Melnick, the county Health Officer is all that is needed to declare a mosquito emergency. Earl suggested that we write up an SOP with Dr. Melnick that details what it would look like to declare a mosquito emergency. It's thought that there would still need to be approvals from the Board of Health or even an ad hoc meeting that obtains the Board of Health's tacit approval to proceed with an emergency declaration. During the meeting, Dr. Melnick also offered to back us up on non-compliant properties. We may need to take action on a tire store on Fourth Plain and Kauffman this year. Crews started the last week of March. We've had 23 service requests to date; there are not a lot of mosquitoes right now. Crews attended 2 workshops in April which are 1 day workshops and they are used as continuing education credits. We ended up hosting the 2nd workshop at last minute. Columbia Drainage in St. Helen's was supposed to host however they ended up needing to do an aerial treatment that day. Had crews attend from a number of districts in the metro area. Fred attended the train the trainer program put on by AMCA and CDC. There was an extensive online pre-requisite piece. The training he attended was mostly focused on the *Aedes aegypti*, there was also training on larvacide resistance. At the end of April we attended the Home & Garden Idea Fair and had a booth set up similar to last year. The crews made dippers to hand out at the show and we ended up giving out about 30. There was a preservation beekeeper council at the show. We obtained contact information for times when the crews come across escaped hives during their work, the group will come and take care of the bees. We also had the brochure redesigned, translated and printed. We were in the Community Partners section, had ink hand stamp made for kids' passports and a bug catcher kit to hand out as a prize. Crews are pretty busy right now with the warm weather. Larvae are showing in the perc

water/standing water such as in head boxes and retention ponds, or percolation waters (like around Vancouver Lake). Put down a fair amount of BTI. Port of Portland should be treating Government Island. The crews will be going out to treat Reed Island that is the eastern most island before the Gorge. They will be floating the ARGO out to do the treatment. We've started checking catch basins today and found some larvae in 1. The typical cycle is treating flood waters first, then head boxes and retention ponds, then catch basins. We're in an atypical situation where all three are overlapping a little. Rick is trapping already and has set 69 traps, caught only 100 mosquitos. One trap had 30 out in Battle Ground. There was a species that was hard to identify so we have sent pictures off to the state entomologist. We had to purchase new rearing jars this year due to concerns with the larvae not hatching into adults. The new report system is being beta tested by 2 districts. They are finding the bugs and working them out but it is still on track. If we receive it part way through the season it should be a pro-rated charge. We still need to finalize getting our data to them. We're very close to getting high speed internet out to the shop, should be ready around June 1 for Comcast. John has been waiting on quotes for the ATV's. Mark asked about the GO-4's; John hasn't started looking into it.

John talked about Emergency Aerial Contract and provided some background for the new board members. Clarke Mosquito Control's partner for the emergency treatment will no longer be providing service west of the Mississippi. John researched what other districts use and found VDCI, Vector Disease Control International. They provided us a sample contract. They do not provide all the services that Clarke provided but is still comprehensive. This contract would allow flexibility for smaller blocks of treatment, there isn't a communication package and no pre/post surveillance. John will be verifying that we can get the pesticide shipped in a quick turnaround time and look into the insurance requirements. Wade saw somewhere that if we have VDCI purchase the pesticide, they require a week's notice which would conflict with through the 48 hours' notice we have. Wade also knows the VDCI founder, Allan Lowe. We will need to start looking at the pesticides we'd want to use. For budget purposes, John still wants to go the 30,000 acres, and look at \$300,000 as the target amount for emergency treatment fund. Wade asked about who said Duet only works once and if we only did one treatment you could miss a large population spurt. In light of the potential contract change, Earl would like us to go back to Dr. Melnick and discuss how we would handle the PR campaign. Our area is different than Eastern Washington and very different sensibilities. Dr. Melnick should be aware of what this means regarding adulticiding and all the communications would need to come from Public Health and the County. Earl wants to ensure that Dr. Melnick has thought through what this means, that we have a plan in place to follow through and knows what products we're using. Joe asked if the PR department has information on hand for what we're doing, using in case of an emergency.

- 5.2 Washington State Sick Leave Law** – Reviewed and discussed Paid Sick Leave Policy and its impact on our budget. Motion made to pass Paid Sick Leave Policy as written was made by Mark Rohr, seconded by Wade Holbrook, all approved, motion passed.

6.0 – CONTINUING BUSINESS

6.1 Resolution 02-2018 – Informational

6.2 Resolution 04-2018 Equipment Repair & Replacement Fund – Motion to approve the Equipment Repair & Replacement Fund was made by Wade Holbrook, seconded by Vince Myers, all approved, motion passed.

6.3 Resolution 03-2018 Emergency Treatment Fund– Motion to approve the Emergency Treatment Fund with the new resolution number was made by Trudy Linson, seconded by Wade Holbrook, all approved, motion passed.

6.4 November meeting date – The board discussed moving the November meeting date from November 13 to November 6th. Motion was made to move the November 2018 meeting date to November 6th by Vince Myers, seconded by Mark Rohr, all approved, motion passed.

7.0 – NEW BUSINESS

7.1 Transfers to reserve funds – The board discussed the amount available to move to the reserve funds. We currently have \$1.2 million in our account. Reviewed the amounts needed to fully fund the emergency treatment fund and the equipment repair and replacement fund. Motion was made to move \$50,000 to the Emergency Treatment fund by Trudy Linson, seconded by Wade Holbrook, all approved, motion passed. Motion was made to move \$69,900 to the Equipment Repair and Replacement fund by Vince Myers, seconded by Joe Keller, all approved, motion passed.

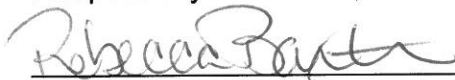
7.2 Memorandum of Agreement: Western Helicopter – There was a brief discussion about Western Helicopter being recently sold to Granite Chemical.

7.3 Board roster for 2018 – informational

Adjourn

With no further business the President, Earl Fleck, adjourned the meeting at 8:42 p.m.

Respectfully submitted,



Rebecca Baxter, Recorder


Trudy Linson, Secretary-Treasurer