



MOSQUITO CONTROL DISTRICT

Board of Trustees Minutes

May 9, 2017 7:00 PM

Clark County Mosquito Control
8115 NE. St. Johns, Bldg. P
Vancouver, WA 98662

1.0 – OPENING OF MEETING

1.1 Call to order

Meeting called to order at 7:00 pm by Board President, Earl Fleck.

1.2 Roll call

Board members present: Trudy Linson, Earl Fleck, Larry Lewton, Wade Holbrook, Mark Rohr, Chris Regan, Vince Myers, Michael Elerath and Rian Davis. A quorum was present.

Board members absent: Linda Dietzman.

Others present: John Jacobson, Kyle Kirby, Fred Bartow and Rebecca Baxter.

1.3 Review / approval of minutes

Corrections Noted:

8.5 Update on Assessment Calculation for 2018: change "112,000???" to state "approximately 112,000"

Motion to approve the February 14, 2017, Board of Trustees minutes after corrections was made by Vince Holbrook, seconded by Mark Rohr; all approved, motion passed.

1.4 Review / approval of agenda

Motion to approve the May 9, 2017 agenda, was made by Wade Holbrook, seconded by Larry Lewton; all approved, motion passed.

2.0 – RECOGNITION OF VISITORS/OTHERS

2.1 Introduction of visitors –None

2.2 Citizen comments – None.

3.0 – BOARD UPDATE

- 3.1 NWMVC Association Meeting** – Earl Fleck attended the Northwest Mosquito and Vector Control spring workshop in West Richland. John to find out dates for the national meeting that will be in Portland and plan for budgeting all board members and staff to attend if they choose. Earl found several sessions on preventative maintenance program and would like John to add this to the agenda on a slow meeting to provide information to the board on our program. There were 3 presentations on Zika in Miami about the CDC coordinated run

with state and local jurisdictions and the intensive abatement performed on a yard by yard basis. The Menlo park infestation in California is cleared up now however the species are traveling up California. There was a demonstration on the use of Drones for surveillance and potential treatment. Cowlitz County is very interested in this option. John should connect with Dana in Cowlitz County to look at the efficacy and cost of potentially purchasing a training drone and splitting the cost in the future. If this was a possible avenue then we could look at training and certification for staff and purchasing a drone. Could potentially be used to help identify bodies of water in dense brush. The information from the pre-meeting will be covered later in 7.1.

4.0 – BOARD CORRESPONDENCE

- 4.1 Reappointment letter for City of La Center – Larry Lewton
- 4.2 Appointment for City of Ridgefield – Rian Davis

5.0 – FINANCIAL REPORT

- 5.1 **First Quarter 2017 Revenue and Expenditure Report** – Reviewed First Quarter 2017 Expenditure Report. There was a brief discussion on report. Noted the transfers to the reserve accounts and that we are making progress on reaching those goals. It was also noted that the Public Health Department did not bill the district in 2016 for the \$10,000 contract amount and the district approved the charge falling in 2017.
- 5.2 **Approval of January – March 2017 warrant register** – Reviewed January – March warrant register. Vince noted the lack of warrants issued in February and asked if there were any expenditures. There were a few however their payment dates all ended up in March. A question was also asked about Simplex Grinnel which is the alarm company. Motion to approve the January – March 2017 warrant register in the amount of \$8,317.37 by Mark Rohr, seconded by Wade Holbrook, all approved, motion passed.

6.0 – OPERATIONS MANAGER REPORT

- 6.1 **Updates** – John Jacobson updated the board on the following topics:
Clark County Home & Garden Idea Fair: Had a booth at the show with the new GIS posters we had made plus a couple of new ones. Had contact with about 700-1000 people, educating them on the services we provide. Provided explanations on how we treat and what we treat with. There wasn't a high level of interest in Zika. Plan on attending again next year since it was an excellent outreach event. The crew brainstormed on things to do next year. These included: having a couple more updated handouts, some kind of activity for kids like a coloring book, possibly participate in the stamp collecting event, possibly have a banner in front of the table that says "Come on up, we don't bite", have a dry ice trap out on a hanging plant stand with the dry ice flowing out, potentially bring in an Argo or Go-4 and possibly make up a bunch of the dippers and hand them out to interested people. We will also need to purchase a tv to run videos on.

Crew training in January: Pesticide certification training at WSU. Also attended two workshops in April that are similar to what Earl attended but was more regionally based. Learned a great deal about mosquito biology. Multnomah and Columbia county are finding *Aedes japonicas* in higher numbers. We're starting

to find them here and they are being trapped in the new traps. Larry asked if the crew receives recertification credits for attending the trainings.

Building maintenance: The crews have been working on building maintenance such as moss removal. Looked into extending the parking lot to help with backing in the trailer but it is not a feasible option.

Surveillance to date: The crews aren't finding a lot of larvae yet. They've been out to Lady Island in Camas, Cottonwood Beach between Washougal and Camas, Frenchman's Bar. Rick Westre will be going to Olympia for training with the state entomologist. We'll also be participating in a project with DOH using Ovi traps.

Networking: John followed up with the doctor at OHSU regarding providing eggs for research. They indicated that they are receiving plenty from Washington County. John also followed up with the Bee Keepers association again for a status update on the hive app. John is also looking into options for replacing a Go4. The current ones they use may have a possible parts procurement issue for the power train. The Go4 is the perfect width to fit between posts on trails and entries to places like schools.

7.0 – CONTINUING BUSINESS

7.1 Draft Resolution for 2018 Assessment – Earl gave a high review of what we have been doing on this project for new board member Rian. State Auditor's office confirmed that the draft is good to be used and it was confirmed at the meeting Earl attended. Earl talked about the additional piece that came up at the meeting he attended. The State Auditors legal counsel was there and notified everyone that the RCW states that every parcel must be assessed except those provided in section 17.28 which is agricultural and forestland. During the explanation it was stated that we should be assessing properties such as churches, city, county, cemetery, state property, etc. When Earl came back, he sent a letter to the county auditor's office regarding what he learned at the recent meeting. He received a response that it was being forwarded to the correct people other than that we haven't heard back. This could be a potential dilemma if certain properties dispute that they should be assessed with the State saying you have to do this but the county saying that they won't. There is some ambiguity in the laws. Going to the legislatures was not a popular idea for fear that the Mosquito Control RCW would come under scrutiny. Vince mentioned that he'd prefer that the board look into this issue, look at the RCW's that conflict each other and why they are. He would prefer to not wait to receive a finding from the State Auditors. Earl would like to wait until we know where we stand in our county on this topic and once we have that answer the board can make a decision on how to proceed.

7.2 Revised board member roster – Informational only.

8.0 – NEW BUSINESS

8.1 Aerial contracts for 2017 – Informational

8.2 Resolution 04-2017 Appointment of Claims Agent – Rebecca explained discovering during the insurance renewal, the need to have a claims agent recorded with the County Auditor's office as per RCW 4.96. The insurance company recommended that we appointment a position versus a specific person. The Board reviewed the options of appointing the Operations Manager or the Administrative Assistant to the district. Earl preferred having the operations manager appointed since John will be around for a while whereas there have been several assistants over the years. Motion to approve resolution 04-2017 appointing the administrative assistant as claims agent for the district was made by Vince Myers, seconded by Larry Lewton; 8 board members approved, 1 opposed; motion passed.

8.3 Equipment Purchasing Policy – The purchasing policy draft was sent to the state auditor and they said it was good. Vince Myers asked about the lack of review dates for the policy and a termination of purchasing power once an authorized purchaser leaves the district. Motion to refer this to a subcommittee of Vince and Trudy was made by Chris Regan, seconded by Rian Davis; all approved; motion passed.

Adjourn

With no further business the Board President, Earl Fleck, adjourned the meeting at 8:07 p.m.

Respectfully submitted,


Rebecca Baxter, Recorder


Trudy Linson, Secretary-Treasurer