



## MOSQUITO CONTROL DISTRICT

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### Board of Trustees

**Tuesday, November 6, 2018, 7:00 pm**

Mosquito Control Building – Conference Room  
8115 NE St. Johns Road, Vancouver, Washington  
(360) 397-8241

#### **1. Opening of Meeting**

##### **1.1. Call to Order**

Meeting called to order at 7:31 pm by Board President, Earl Fleck.

##### **1.2. Roll Call**

Board members present: Joe Keller, Earl Fleck, Larry Lewton, Mark Rohr, Wade Holbrook and Vince Myers. A quorum was present.

Board members absent: Brian Munson, Trudy Linson, Rian Davis, and Michael Elerath.

Others present: John Jacobson, Fred Bartow, Rebecca Baxter and Kathryn Bump.

##### **1.3. Review of August 14, 2018 minutes**

Motion to approve the August 14, 2018 Board of Trustees minutes with the requested change to 7.2 “budgeted items would need to be itemized out between chemicals” was made by Vince Myers, seconded by Larry Lewton; all approved, motion passed.

##### **1.4. Review / approval of agenda**

Request to change agenda to remove 2.1, 2.2, 3.1, and 4.1. Also, add 7.4 Amendment Number 2 for Agreement HDC.876. All approved

#### **2. Recognition of Visitors/Others**

Removed from agenda

#### **3. Board Update**

Removed from agenda

#### **4. Financial Report**

##### **4.1. Approval of July – September 2018 Warrant Register**

Reviewed June - September warrant register. Motion to approve the June - September 2018 warrant register in the amount of \$56,687.15 by Mark Rohr, seconded by Vince Myers, all approved, motion passed.

#### **5. Operations Manager Report**

##### **5.1. Updates**

Moved to after 7.4. 3 rounds of catch basins, treated into October. Flood or perk water treatments around Vancouver Lake through September. Showed pictures of “Mosquito farm.” This is a wetland area that is harder to sample because the



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mosquito larvae attach to the cattails, so to sample them you have to pull the cattails out, shake them over a bucket, and wait for it to settle before observing for larvae. In years past the county maintained an access trail around the wetland area, but they are no longer doing this. Usually they can just dip the sample cup into the water to sample. There were 103 Service Requests for 2018 season. 7 staff attended fall conference. At conference they shared some drone work, the technology is advancing however it is not at a place where CCMCD can use it for application only observation. Drone application using granular product, the payload isn't very good. They are doing some studies in Sacramento. The Ramp reader was replaced, we traded it in, and we got a \$1500 credit. We also purchased a new GO4, could not locate a good surplus one. There is one in ~~out~~ shop that has a bad head gasket, which may turn into a parts vehicle. Pierce and King County's had West Nile Virus, their Mosquito Control is part of Local Health Jurisdiction's. 2018 Surveillance report reviewed. Earl requested John to speak with Dr. Dykstra from University of Washington about a State wide QC program.

### 5.2. 2019 Budget

Discussed why "Personnel" is budgeted higher for 2019. John responded that he would like to give the staff a 2% cost of living adjustment which reflects what Clark County will be doing, thinks we will be over budget this year, would like to hire summer intern for 2019 to help in the lab which could be \$10,000 to \$16,000 depending on when they start during the season. Discussed equipment increase. Rick is requesting 5 more sentinel traps, which are the traps used when new species were identified. Also, they would like to start adding notification lighting to the vehicles. Question about why there is a credit for 318 this year. Explained that this was from a credit from 2016 where an over payment was made and was refunded in 2018. Chemicals are expected to increase 5-15% based on quotes for 2019, need to purchase new waders and they are up as well, also rip resistant long sleeved shirts for crew. Fuel prices have gone up 10%. Communication had a clerical typo which should have been \$1101.84; this will be corrected by administrative staff. Cell phones have gone up, purchased new phones from Clark County to save on the plan however they required a firewall on the phones. The renewal fees will be lower than the initial fee. Indirect Overhead went down because we are now combining invoices if possible. Capital expenditures will be subtracted out and not submitted to the auditor. Motion to approve Budget by Joe Keller, seconded by Mark Rohr, all approved, motion approved.

## 6. Continuing Business

### 6.1. Board member position elections –

Wade Holbrook nominated Earl Fleck for position of President, Vince Myers seconded. Earl was re-elected President. Vince Myers nominated Wade Holbrook for Vice-President, Joe Keller seconded. Wade was re-elected Vice-President. Larry Lewton nominated Trudy Linson for Secretary/Treasurer, Earl Fleck seconded. Trudy was re-elected Secretary/Treasurer.

## 7. New Business



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**7.1. Resolution 01-2019, Adoption of 2019 Budget**

Approved based on budget approval. Earl signed Resolution 01-2019, Adoption of 2019 Budget. Administrative staff will contact Trudy to sign.

**7.2. Resolution 02-2019, Approval of Per Parcel Assessment**

Approved based on budget approval. Earl signed Resolution 02-2019, Approval of Per Parcel Assessment. Administrative staff will contact Trudy to sign.

**7.3. Amendment Number Two, HDC.876**

Motion to approve Amendment Number 2 of HDC.876 by Vince Myers, seconded by Larry Lewton, all approved, motion approved

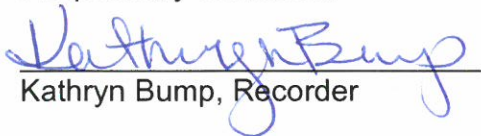
**7.4. Asset Replacement List**

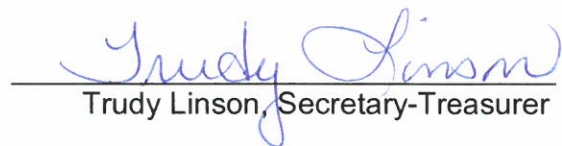
Motion to move Asset Replacement List agenda item to February 2019 by Larry Lewton, seconded by Mark Rohr, all approved, motion approved.

### Adjourn

**Next meeting: February 12, 2019, 7:00 p.m., Mosquito Control District Meeting Room**

Respectfully submitted,

  
Kathryn Bump, Recorder

  
Trudy Linson, Secretary-Treasurer