



CLARK COUNTY MOSQUITO CONTROL DISTRICT

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Board of Trustees Meeting Minutes

Tuesday, August 12th, 2025, 7:00 pm

Mosquito Control Building – Conference Room

8115 NE St. Johns Road, Building "P", Vancouver, WA 98665

Public comments may be emailed prior and during the meeting to mosquito@ccmcd.org

1. Opening of Meeting

1.1 Call to Order

Meeting called to order at 7:04 pm by Board President, Trudy Linson; it was noted that a quorum was present via in person and video/audio conferencing.

1.2 Roll Call

Board members present in person: Justin Lottig, Tricia Davis, Trudy Linson, Rennie Kubik, John Billington, Kayla D'Ambrosi, and Marina Viray

Board members present via Teams Meeting: Anthony Metzidis and Justin Raczak

Board Members Absent: Larry Lewton

***For record keeping purposes, Rennie Kubik arrived at 7:07pm after the roll call was taken. Quorum was met prior to his arrival.*

Others present: Mario Boisvert, Emma Jarvis, and Abby Knott, and Megan Vandell

1.3 Review of June 10th, 2025, Minutes

Motion to approve June 10th, 2025, Board of Trustees meeting minutes, as presented, was made by Kayla D'Ambrosi, and seconded by Tricia Davis, all approved, motion passed.

1.4 Review and Approval of Agenda

The following revisions were made to agenda:

- Mario Boisvert proposed moving the 2026 Budget Draft Overview up in the agenda to come after the May-June 2025 US Bank Statements and become section 5.1. This change was made to prioritize any extra time needed for questions or comments on the 2026 Budget.

Motion to approve the agenda, as modified, was made by Kayla D'Ambrosi, and seconded by Justin Lottig, all approved, motion passed.

2. Recognition of Visitors/Others

2.1 Introduction of Visitors

Abby Knott, Vector Control Technician

Megan Vandell, Washougal Resident

2.2 Citizen Comments

None to report.

3. Board Update

- Trudy Linson brought to the Board's attention that her term may be up as president and that a presidential election may have been missed in 2024. Trudy stated that she will work with the Administrative Assistant, Emma Jarvis, to research past board election timelines and create a system to ensure no further elections are missed.

4. Financial Report

4.1 May-June 2025 Revenue and Expenditure Report

Mario Boisvert reviewed the May-June 2025 Revenue and Expenditure report. Details are in the Board Packet.

A few key points:

- CCMCD is at 68% of the total budget for the year and is on track to remain on budget through the end of 2025.
- Overall, CCMCD is at 43% for Total Expenditures through June 2025, being that it is halfway through the year we should be around 50%, so we are coming in on target to not exceed the 2025 Budget.
- \$1.89 million for current fund balance minus the emergency reserves, leaves \$1.4 million in the Projected Operating Fund, as of June 2025.

4.2 May-June 2025 US Bank Statements

Mario Boisvert reviewed the May- June 2025 US Bank Statements. Details are in the Board Packet

4.3 Review and Approval of May-June 2025 Warrant Register

Mario Boisvert reviewed the May-June 2025 Warrant Register. Details are in the Board Packet.

Motion to approve the May-June 2025 Warrant Register, as presented, was made by Rennie Kubik, seconded by John Billington, all approved, motion passed.

5. 2026 Budget Presentation

5.1 2026 Budget- Draft Overview

Mario Boisvert walked through his proposed 2026 Budget that he presented to the Budget Committee during their July 22nd meeting. Details in the Board Packet.

A few key points:

- Mario explained that CCMCD will now be responsible for paying the administrative fee associated with the tax levy. This cost used to be passed on to constituents, but the Clark County Treasurers office reached out to Mario to let him know that starting November 2026, CCMCD will have to pay \$0.80/ parcel for administrative costs. This is in accordance with RCW 36.29.180. Mario projected that this will cost CCMCD about \$132,800.
- Mario set the COLA increase for payroll to 2% in his projected budget for 2026. If the Board wanted to increase the COLA it would cost about \$8000 more per 1% COLA increase.
- Mario clarified that in 2026 CCMCD will spend \$60,720 more than in 2025 on treatment chemicals. In 2024, enough products used to treat catch basins were purchased for the entirety of 2024 and 2025, so the cost of the products were not accounted for in the 2025 budget.
- Total cost of chemicals in 2026 is projected to be \$187,000, Mario clarified that this is the cost projection for a normal year, not accounting for the worst-case scenario of refuge treatment or invasive species. In 2026, if both refuges need to be treated and there are invasive species the cost to treat would be about \$310,000.
- The Budget Committee had no changes that they wished to make to Mario's proposed Budget. Kayla D'Ambrosi shared that they still need to iron out how they would like to manage the money in the Operating Fund. She shared that the committee is planning on having two meetings before the October 14th Board Meeting wherein the Board will vote on the 2026 Budget. At the first meeting the committee will propose the management plan for the Operating Fund. During the second meeting, the committee will work on creating a new contract for Mario Boisvert, as Mario's contract expires in September 2025.
- Anthony Metzidis suggested that the Board create a 5-year plan for replacing depreciating assets. Trudy Linson agreed and proposed that it be added to the Agenda for the December Board Meeting. She noted that there may not be time to tackle this issue in the October meeting which will be focused on solidifying the 2026 Budget.

6. Continuing Business and New Business

6.1 Update on Bank of America Fees

Mario Boisvert presented an update on the Bank of America Fees. Details are in the board packet.

- Mario reached out to the Bank of America representative for CCMCD and asked why the prices for account maintenance and information services were so high. CCMCD only has one account and larger organizations might have the same cost, but it is spread out among several different accounts.
- CCMCD will continue to work with Bank of America.

7. Operations Manager's Report

7.1 District Manager's Report

Mario Boisvert reviewed the District Manager's Report. Details are in the board packet.

A few key points are:

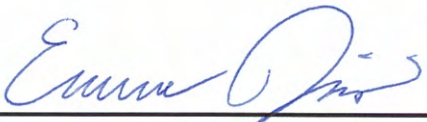
- Mario informed the Board and guests that on July 23rd, the Washington Department of Health posted that a pool of mosquitoes infected with West Nile virus was detected in Yakima County. This was the first positive pool in Washington State. As of August 12th, that number has increased to 11 positive pools.
- Field Technicians finished the second round of treatment on Catch Basins on August 12th and started the third and final round on August 13th.
- Extra treatment is planned for the Catch Basins in Downtown Vancouver in October.
- Trudy Linson shared her gratitude for all the Field Technicians for doing great work in the hot weather. Mario said he gives employees the opportunity to start earlier, he has them bring more water and encourages them to take frequent breaks.

7.2 Discussion of Innovative Pesticide Product Presented at Pest World

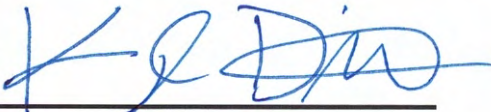
- In February 2025, Rennie Kubik went to Pest World and was interested in sharing a product he saw at the conference called "[Aedes Mosquito Killers](#)" that is biodegradable, and the list of ingredients are very safe.
- Mario mentioned that he had an issue with the product because they claimed that Aedes Aegypti will lay eggs in water. He said that Aedes Aegypti will lay around the wall of the cardboard, so he is suspicious of the products' efficacy.

Meeting adjourned at 8:43 pm

Next meeting: Tuesday, October 14th, 2025 at 7:00 pm at the Clark County Mosquito Control District conference room and virtually via Microsoft Teams.

X 

Emma Jarvis
Administrative Assistant

X 

Kayla D'Ambrosi
Secretary/ Treasurer