



CLARK COUNTY MOSQUITO CONTROL DISTRICT

8115 NE St Johns Road, Building "P", Vancouver, WA 98665
P.O. Box 5032, Vancouver, WA 98668-5032
www.ccmcd.org

Phone: (360) 574-7906
Fax: (360) 573-1921

Job Announcement: District Manager, Clark County (WA) Mosquito Control District

Position Status: Permanent, In-person, full-time, at-will, salaried, exempt.

Application Filing Period: June 17th, 2026 - July 15th, 2026, at 3:30pm PST

About CCMCD: The Clark County Mosquito Control District (CCMCD) is an independent special district dedicated to efficiently managing the risks from mosquitoes and mosquito-borne diseases to protect public health and quality of life in Clark County. Our district has experienced significant growth over the past five years — our annual budget has grown from \$500,000 to \$1.8 million. We are looking for a candidate who will bring a research-driven, data-informed approach to all aspects of district operations.

Job Description: Plan and oversee the successful execution of the mosquito abatement program for Clark County in order to protect the public from nuisance and mosquito-borne diseases.

- Lead and oversee the full Integrated Mosquito Management (IMM) program for Clark County
- Supervise a team of five permanent and up to 12 seasonal full-time employees
- Prepare and manage the District's annual budget and reporting
- Serve as the District's primary liaison to the Board of Trustees, public agencies, and the community
- Coordinate mosquito surveillance, data collection, and disease vector analysis
- Manage contracts, equipment, pesticides, and field operations including drone and aerial programs
- Develop and update emergency disease response plans in coordination with Clark County Public Health
- Other administrative tasks, including but not limited to payroll, timekeeping, insurance, and retirement

Candidate Qualifications:

- Bachelor of Science degree in biology, entomology, environmental science, public health, or a closely related field
- Minimum 5 years of supervisory experience in a vector control program
- Senior-level executive management experience in vector control is strongly preferred
- Ability to obtain a Public Operator license (Public Health Pest Control) from the Washington Department of Agriculture
- Valid Washington State motor vehicle operator's license (or ability to obtain)

- Knowledge of mosquito biology, integrated pest management, pesticide application, and relevant federal, state, and local regulations

Benefits:

- Comprehensive Group Health Insurance Plan that includes medical/prescription/vision/dental plans with employee cost share
- Long-term Disability and Life Insurance at the District's expenses
- Paid holidays
- Vacation and sick leave accruals
- Bereavement leave
- Contribution to Public Employment Retirement Systems (PERS)
- Washington state has no income tax

Hiring Wage Range: \$108,000 - \$135,000 starting salary, depending on qualifications

Application: Follow the link below to fill out the application

<https://forms.office.com/r/Jvs5ygchWD>

Resume: In addition to filling out the application form, please send your resume and any additional documentation to demonstrate your experience to mosquito@ccmcd.org. The email must be clearly labeled in the subject line with the words "Application for Employment –District Manager 2026."

Employment is contingent on a completed background and credit check.

Final applicants will be asked to complete a drug test in accordance with Washington state law.

Questions that arise may be directed to Mario Boisvert, District Manager at 360-574-7906 or at mosquito@ccmcd.org.



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Job Title: District Manager, Mosquito Control

About Our District

- The Clark County Mosquito Control District (CCMCD) is an independent special district, operating through a special tax applied to parcels in Clark County. Our District's mission is to efficiently manage the risks of mosquitoes and mosquito-borne diseases to protect public health and quality of life in Clark County. We have a small team, including five permanent full-time employees, and 12 temporary full-time employees who work during our mosquito season (April-August, sometimes extending out into October). Our main office is located in scenic Vancouver, Washington and our operating hours are from 7:00 am-3:30 pm PST.
- Our district has seen significant growth over the last five years. Our annual budget has increased from \$500,000 to \$1.8 million, our number of trapping sites has quadrupled, we went from doing two rounds of catch basin treatments per season to 3.5 rounds of treatment (196,000 catch basins treated in 2025) while rotating product to reduce resistance, we have developed a drone treatment program, and this season we have switched from RAMP testing to a more comprehensive PCR testing.
- Our mosquito district is located in Vancouver, WA, and is bordered south and west by the majestic Columbia River. However, depending on the years and weather conditions, the river can flood hundreds of acres, producing enormous quantities of floodwater mosquitoes, mainly *Aedes vexans* and *Aedes sticticus*. This may require aerial larvicide applications by helicopter and multiple nights of adulticide fogging. This may generate hundreds of service requests from our residents.
- Although we collect *Culex pipiens* and *Culex tarsalis* every year in our mosquito traps, as of June 25, 2026, Clark County has never detected any positive mosquito pools for West Nile virus. The virus is endemic and appears annually in Washington State east of the Cascades. It may only be a matter of time before it is detected in Clark County.
- As of June 25, 2026, Clark County has never recorded mosquitoes of the invasive species *Aedes aegypti* or *Aedes albopictus*. In recent years, both species were observed in Shasta County in northern California, and *Aedes aegypti* has been recorded over the past two years in Jackson County in southern Oregon (less than 250 miles from Vancouver). Once again, it may only be a matter of time before one of these two species is found in Clark County.

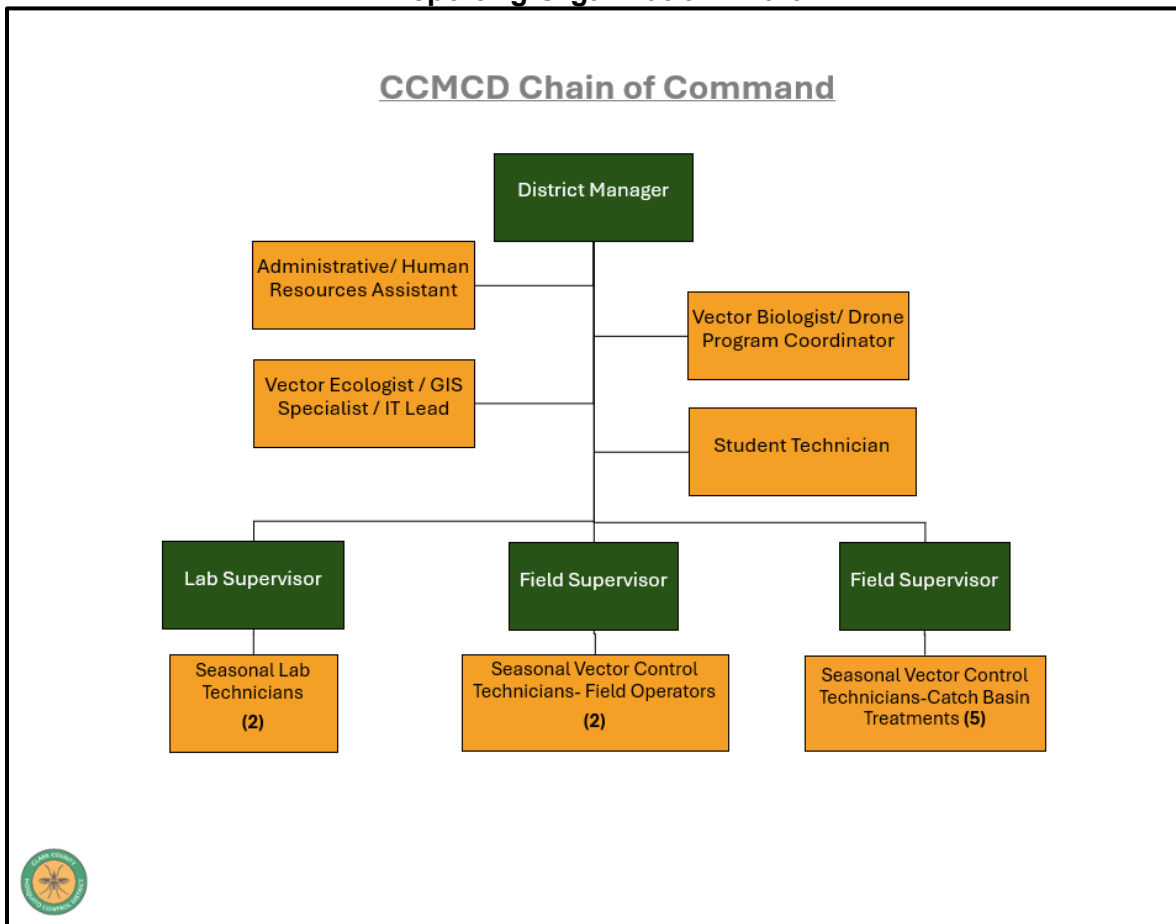
Job Purpose and Summary

- The focus of this position is to plan and oversee the successful execution of the mosquito abatement program for Clark County in order to protect the public from nuisance and mosquito-borne diseases.
- The person holding this position reports to the Board of Trustees and serves as the Clark County Mosquito Control District's lead administrator, providing overall direction to the activities and

operation of the District, overseeing the District's employees, and planning for short and long-range coordination of vector control services needed to ensure the safety of the citizens of the District. In carrying out the prescribed work, the District Manager must collaborate and coordinate with state and federal agencies as well as other relevant entities such as, but not limited to, third-party aircraft services, Clark County Public Health, Clark County Treasurer's Office, and mosquito control districts from the surrounding counties.

- The District Manager coordinates data collection on local mosquito population dynamics and ecology to identify known and potential arbovirus disease vectors and use the findings to advance the effectiveness of the abatement program. This information is also shared with the public via educational outreach such as advising property owners regarding reduction of mosquito habitat and providing public information about personal protective measures
- This employee develops and updates the Integrated Mosquito Management (IMM) program, produces and manages the budget, coordinates supplies, equipment maintenance, and oversees all CCMCD personnel.
- The District Manager represents the District and the Board to the public, private entities, media, and other stakeholders.

Reporting Organization Chart



Key Tasks and Responsibilities

Administrative: Possess knowledge of administrative practice, principals of organization, and fiscal and personnel management

- Prepare presentations for Board of Trustee Meetings, which occur six times annually
- Lead morning staff meeting discussions
- Establish and execute organizational goals and objectives
- Hire, supervise, review, and evaluate the work of CCMCD employees, including disciplinary and termination responsibilities as necessary
- Oversee a comprehensive training curriculum for CCMCD new and continuing employees, and maintain training records
- Ensure compliance with workplace laws, safety rules, and environmental practices
- Update emergency disease response plans and procedures in coordination with Clark County Public Health and other agencies in the area
- Prepare and administer CCMCD's annual budget, including analysis and justifications for approval by the Board of Trustees
- Establish financial records and reporting procedures to protect the assets of the District in accordance with regulations for public funds
- Implement policies as directed by the Board of Trustees
- Prepare Annual Work Plan, Annual Surveillance Report, and Pesticide Use Plan for the operation of the District and administer those plans after they have been approved by the Board of Trustees
- Prepare necessary reports for state and federal agencies
- Maintain records and work reports on all work performed

Mosquito Control Program Management:

- Organize, execute, and supervise a comprehensive mosquito control and surveillance program
- Establish the priorities for abatement strategies within the mosquito control program
- Determine CCMCD's program's short-term and long-term objectives and strategies considering the perspective of the Board
- Develop and present information to public agencies, community groups, legislative bodies, and the Board to enhance CCMCD's relationships
- Demonstrate professional expertise and competence regarding mosquito biology, behavior, and disease transmission
- Properly develop, document, and assess the efficacy of control and surveillance program procedures.
- Ensure the safety, quality, and efficiency of all District-related activities
- Oversee the proper use, maintenance and repairs for all District-owned vehicles and equipment
- Manage all aspects of the implementation of any field or lab research
- Coordinate emergency disease response efforts and activities with Clark County Public Health as well as other agencies and/or jurisdictions, as appropriate

- Institute a response plan for dealing with the possibility of encountering newly identified invasive vector species
- Maintain flight contracts for larvicide and adulticide application
- Obtain bids and authorize purchases of equipment, supplies, and pesticide products, ensuring taxpayers receive the best value
- Keep abreast of current trends in mosquito abatement programs, legislation, and federal and state rules with respect to pesticides, wetlands, and endangered species
- Exhibit a customer service-centered approach, responding to the public's questions, complaints, and/or requests for service in a courteous and prompt fashion
- Perform related work as required

Qualifications

- Education: Bachelor of Science degree, preferably in biology, entomology, environmental science, public health or a closely related field
- Experience: Minimum of five (5) years' experience as a supervisor or lead in a vector control program. Experience as a senior level executive manager in a vector control program desired
- Hold or be able to obtain a Public Operator license in the Public Health Pest Control category from the Washington Department of Agriculture
- Hold or be eligible for a valid motor vehicle operator's license in the State of Washington
- Any equivalent combination of education and experience providing adequate background and preparation for the position will be considered

Knowledge of

- Biology and identification of insects, with an emphasis on mosquitoes
- Etiology of communicable diseases, with an emphasis on mosquito-borne disease and environmental conditions impacting public health
- Integrated Mosquito Management (IMM) Program
- Principles, practices, and procedures of vector control program
- Pesticide and tools used to eliminate mosquitoes and/or breeding habitats
- Federal, State, and local laws pertaining to mosquito control and habitat improvement
- Budget development and management
- Public relations techniques
- Standard computer software including Microsoft Office Suite; working knowledge of GIS software is highly desirable.

Ability to

- Conduct field observations; identify and classify local vector species
- Analyze mosquito life cycle stages and assess effectiveness of control strategies for each
- Provide functional and technical guidance to seasonal mosquito control personnel
- Effectively coordinate abatement projects and manage crises
- Interpret and follow Federal, State, and local laws and policies set by the Board

- Effectively plan, assign, direct, and evaluate the work of subordinates, including delegating responsibility and authority
- Learn new software (we use a personalized software called VeeMac for all our operational management)
- Ensure a safe work environment
- Manage assets, budgets and document purchases
- Communicate effectively with the public, Board, co-workers, agencies, and vendors, both verbally and in writing
- Prepare written reports in English
- Work independently with limited supervision
- Lift, carry, and control up to 40 lbs. of equipment and supplies

Mission Critical Competencies

- Priority setting
- Problem solving
- Written and verbal communication
- Directing others
- Planning
- Customer focus

Work Environment & Physical Demands

This role is expected to carry out work primarily in the office, but this role may occasionally require situational field-based conditions. Duties may involve fieldwork under adverse weather or challenging physical conditions. Work involves lifting, carrying, and holding equipment for the application of pesticides. Physical demands include but are not limited to walking, crouching, crawling, and/or climbing over uneven, sloping sometimes rugged terrain in wet conditions. Indoor work entails an office setting which includes work on personal computers and related software.

Conditions

Starting Salary Range: \$108,000 - \$135,000 annually plus competitive benefits (Medical/prescription/dental plan, long-term disability and life insurance, paid holidays, paid vacation leave and sick leave accruals, bereavement leave, opportunity to choose a Washington state Public Employee Retirement Plan).

The District reserves the right to change or alter this description at its sole discretion.

This document does not create an employment contract, implied or otherwise.

All qualified applicants will be considered for employment without regard to race, color, national origin, religion, gender, or sexual orientation. Please contact the District at least five (5) working days before a scheduled interview if you require accommodation in the interview process.

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